



TERMS AND CONDITIONS

REGISTRATION

Registration will be confirmed after receiving full payment. Those who do not receive a confirmation notice before the congress are requested to contact the Congress Secretariat at spineserbia2018@snss.org.rs

Only participants who complete their registration will be able to participate in the scientific and/or social programme.

All registered conference attendees will be emailed confirmations. Print your confirmation letter and bring it with you on the day of the conference for a smooth registration process.

CERTIFICATE OF ATTENDANCE

A certificate of attendance will be issued to all delegates. The Congress will be accredited by the European Accreditation Council for Continuing Medical Education (EACCME®) and Serbian Health Council. Each participant will claim only those hours of credit that he/she actually spent in the educational activity.

REGISTRATION CANCELLATION TERMS

Requests for registration cancellation must be submitted in writing to the Secretariat at spineserbia2018@snss.org.rs

For cancellations received until **July 15th 2018** refund of registration fees will be 100%.

For cancellations received until **September 1st 2018** refund of registration fees will be 50%.

After that the registration fee will not be refunded.

Please note that registration refunds will be processed within 30 days after the end of Congress, bank charges will be deducted from the refund.

If no refund is required but a change in participant registration is needed, then the Secretariat must be informed in writing via email to spineserbia2018@snss.org.rs

ACCOMMODATION CANCELLATION TERMS

Requests for accommodation cancellation must be submitted in writing to the Secretariat at spineserbia2018@snss.org.rs
Refund will be applicable under following circumstances.

For cancellations received until **September 1st 2018** refund of accommodation fees will be 100%.

For cancellations received between **September 2nd and September 20th 2018** refund of accommodation fees will be 50%.

For cancellations received on **September 21st 2018 and after**, no refund

Please note that registration refunds will be processed within 30 days after the end of Congress, bank charges will be deducted from the refund.

If no refund is required but a change in participant registration is needed, then the Secretariat must be informed in writing via email to spineserbia2018@snss.org.rs

GENERAL TERMS OF PAYMENT

Only participants who complete their registration will be able to participate in the scientific and/or social programme.

The date of payment is decisive for the registration fee. Even if the registration form is received before the early bird or regular deadline, it will not be considered as early or regular registration if the payment has not been received before the deadlines.

Registration will only be valid upon receipt of the full payment by the registration department according to the deadline indicated. An email confirming registration will only be sent after receipt of the required fees.

Outstanding payments will be collected on-site and charged as the on-site rate.

Basic information of company:

Ultra Marine doo



Address: Stevana Sremca 3 Beograd

Identification number: 21304158

VAT: 110134309

Phone: +381 11 3348158, 3348255, 3349451

E mail: office@ultramarine.rs

METHODS OF PAYMENT

Foreign participants should make payments in EUR. Participants from Serbia should make payments in Serbian Dinars

Payment of registration fees can be made by:

1. By Credit Card (MasterCard/ Visa/ American Express)

The preferred payment method for all transactions for the Congress is online payment by credit card.

Specified amount will be increased for credit card transaction fee 3.5% (American Express) or 2.5% (Visa, Master Card). Charge will be in local currency, Serbian Dinar (RSD) with the official exchange rate

Online registration system has a SSL (Security Socket Layer) certificate, so you can feel confident that your personal and credit card information are secure and confidential.

2. By Bank Transfer

Please make drafts payable to:

Domestic currency payments are accepted by bank transfer to following data.

Bank: Komercijalna banka Beograd

Account number: 205-247710-75

Name and address of beneficiary customer: Ultra Marine doo Stevana Sremca 3 Beograd

Foreign currency payments are accepted only by bank transfer to the following data.

INSTRUCTION FOR CUSTOMER TRANSFERS IN EUR

Intermediary:

Swift code: KOBBSBG

Name and address of the bank: Komercijalna banka Beograd

IBAN: RS352050070100489064

Name and address of beneficiary customer: Ultra Marine doo Stevana Sremca 3 Beograd

Please ensure that the name of the meeting and of the participant are stated on the bank transfer.

IMPORTANT NOTE: All bank charges including intermediate bank commission for payment must be covered by participants.

ABSTRACT SUBMISSION GUIDELINES DISCLAIMER

The organizers of this event take no responsibility for any published abstracts submitted. Any issues or errors arising from the abstracts are solely the responsibility of the authors.

By submitting his / her / their work, the Author(s) consent to the publication of the abstract, and transfer and assign to the Congress organizers the rights to edit, publish, reproduce, distribute copies and to prepare derivative works such as press releases. Author(s) represent and warrants that he / she / they is / are sole author(s) of the work, that all authors have participated in and agree with the content and conclusions of the work, and that the work is original and does not infringe upon any copyright, proprietary or personal right of any third party. If the work is not original, author(s) should reference original source and ensure all relevant permission and / or authorisation to re-use have been obtained.

For any inquiries, please contact the Congress Secretariat at office@snss.org.rs

- Ensure that all changes, corrections and proof reading have been carried out before submission.
- Upon submission, you will receive an acknowledgement email notifying that your abstract has been received with your Abstract ID.

JOINT MEETING
SPINE SURGERY IN XXI CENTURY
 current concept, controversies, perspectives
 October 4-7, 2018, Niš, Serbia

ORGANIZED BY:
 Serbian Neurosurgical Society
 Association of Neurosurgeons of Russia
 Russian Association of Spinal Surgeons

IN CONJUNCTION WITH:
 Croatian Society for Spine Surgery
 Spine Experts Group

JOINT VENTURE WITH:
 WFNS Spine Committee

4th Annual meeting of Serbian Neurosurgical Society
 Joint meeting with Southeast Europe Neurosurgical Society
 95th Anniversary of neurosurgery in Serbia
 80th Anniversary of Clinic for Neurosurgery, Belgrade, Serbia
 55th Anniversary of Clinic for Neurosurgery, Nis, Serbia

- Once the Abstract Submission closes, all abstracts will be reviewed by the Scientific Committee. The Scientific Committee reserves the right to select the abstracts relevant to the sessions and decide on the final form of presentation.
- Review of abstracts will take 2 to 4 weeks from the abstract submission deadline.
- Abstract results will be announced via email.
- If the abstract is accepted, applicant **MUST** register and pay for the conference by **July 01st 2018**.
- All successfully accepted abstract submitters must present their abstract in the form of Oral or Poster Presentation during the Congress.

LIABILITY

The Organizing Committee will not be liable for personal accidents, loss or damage to private property of the participants during duration of the Conference. Participants should make their own personal arrangements.

DISCLAIMER

Whilst every attempt is made to ensure that all aspect of the conference as mentioned in this announcement will take place as scheduled, the Organizing Committee reserves the right to make last minute changes should the need arise.

PROTECTING USER PRIVACY

On behalf of the organizers, we are committed to protecting the privacy of all participants. We collect the necessary, basic information about participants and the information required for business and informing the user in accordance with good business practices. We are giving our participants the opportunity to decide whether they want or do not want to be deleted from mailing lists used for marketing campaigns. All data about users are strictly confidential and are available only to the organizers of the Congress. All employees are responsible for respecting the privacy protection principles.